Completing the Federal Parent PLUS Loan Credit Check

Step 1:

1. Go to [www.studentloans.gov](http://www.studentloans.gov)
2. Select the BLUE “Log In” button

Step 2:

1. Enter your (parent) FSA ID username and password
2. If you have not set up a FSA ID username and password, select Create an FSA ID
3. Read the Disclaimer and must Accept in order to move forward
Step 3:
Select “Apply for a Direct PLUS Loan”
Step 4:
Select “Direct PLUS Loan Application for Parents”

Direct PLUS Loan Application for Parents
William D. Ford Federal Direct Loan Program
Federal Direct PLUS Loan Request for Supplemental Information

Select the type of Direct PLUS Loan Application you would like to complete

Direct PLUS Loan Application for Graduate/Professional Students
William D. Ford Federal Direct Loan Program
Federal Direct PLUS Loan Request for Supplemental Information

Direct PLUS Loan Application for Parents
William D. Ford Federal Direct Loan Program
Federal Direct PLUS Loan Request for Supplemental Information

Some schools may have a different process for obtaining the additional information needed to process your Direct PLUS Loan application. You may verify that your school participates in this process after you select a borrower type below or by contacting the school’s financial aid office.

Your school will tell you what loans, if any, you are eligible to receive. If you have questions regarding your loan eligibility, the next steps in the processing of your loan, when the loan will be disbursed (paid out), or no longer wish to receive the loan, contact your school’s financial aid office.
Step 5:

1. Enter the appropriate Award Year 2017-2018
2. Enter “Student Information”
3. Answer questions regarding deferment
1. Answer question regarding the account refund
2. Enter “School Information”
3. Select the loan amount
4. Specify the loan period
   a. August 2017-May 2018 (Fall 2017-Spring 2018)
   b. August 2017-December 2017 (Fall 2017 only)
   c. January 2018-May 2018 (Spring 2018 only)
   d. May 2018-July 2018 (Summer 2018)
5. Select “Continue”
Step 6:

1. Enter “Borrower Information”
2. Select “Continue”
Step 7:

Verify your information then select “Continue”
If you select Yes below, your servicer will contact you shortly before your Direct PLUS Loan enters repayment. A Direct PLUS Loan enters repayment on the date the final disbursement of the loan is made. At this time, your servicer will:

(1) Provide you with the complete terms and conditions of the deferment; and

(2) Give you the opportunity to cancel your deferment request and begin making payments on your loan.

Unless you cancel your deferment request, your servicer will grant a deferment on your Direct PLUS Loan that will begin on the date the student ceases to be enrolled on at least a half-time basis and will end six months after that date.

During the deferment period, you will not be required to make any payments on your Direct PLUS Loan. However, interest will continue to accrue. You will receive interest statements during the deferment period and may pay the accruing interest at any time. Any interest that you do not pay will be capitalized (added to your loan principal balance) at the end of the deferment period. Capitalization will increase your loan principal amount and the total cost of your loan. If you also requested a deferment while the student is enrolled in school on at least a half-time basis, unpaid interest that accrues during both deferment periods will be capitalized only once, at the end of the additional 6-month deferment period.

If you select No below and you requested a deferment while the student is enrolled on at least a half-time basis, the first payment on your Direct PLUS Loan will be due within 60 days after the date the student ceases to be enrolled on at least a half-time basis. Your servicer will notify you of your payment due date and payment amount. If you later change your mind and decide that you wish to defer payments for an additional six months after the student ceases to be enrolled on at least a half-time basis, you may request a deferment at any time while the student remains enrolled on at least a half-time basis.

Do you want to defer repayment of your Direct PLUS Loan for 6 months beginning on the date the student ceases to be enrolled on at least a half-time basis?

Authorization for School to Use Loan Funds to Satisfy Other Charges

Your Direct PLUS Loan will be applied to the student’s school account to pay for tuition and fees, and room and board. By selecting the box below, you authorize the school to use your Direct PLUS Loan to satisfy other educationally related charges that the student incurs at the school. Examples of other charges that may be paid with your authorization include, but are not limited to, library fines, campus parking tickets, lab fees, and charges for minor damage to school property.

You aren’t required to provide this authorization. If you provide this authorization, you may revoke or modify the authorization at any time by contacting the school.

I authorize the school to use my Direct PLUS Loan to pay for other educationally related charges that the student incurs at the school, as described above.

Credit Balance Option

Your Direct PLUS Loan will first be applied to the student’s school account to pay for tuition and fees, room and board. And, if you provide authorization, other educationally related charges. Any loan amount that remains after these charges have been paid is called a credit balance. You may choose to have the school pay the credit balance directly to you or to the student.

If there is a credit balance after your Direct PLUS Loan has been applied to the student’s school account, to whom do you want the school to pay the credit balance?

School Name: LAWRENCE TECHNICAL UNIVERSITY
School Code/Branch: G02279
School Address: SOUTHFIELD, MI 480761058

Reason for Direct PLUS Loan Request:
Loan Amount Requested:
Loan Period:

Borrower Information

Loan Default Status:
Your default status can’t be determined at this time.

Citizenship Status

Permanent Address:
Address (line 1):
Address (line 2):
City:
State/U.S. Territory:
Zip Code:
Country:

Contact Information
Telephone Number:
Mobile Phone Number:
E-Mail Address:

Employer’s Information
Step 8:

1. Must select “Open Important Notices”
2. Click the boxes agreeing to the statements below
3. Select “Continue” to authorize the Department of Education to run your credit application

Step 9:

1. Once you have clicked Continue, your credit application will be run
   a. If your credit application is approved, you will be required to complete a Master Promissory Note which can be found on studentloans.gov
   b. If your credit application is not approved, you will have the following options:
      i. Pursue an Endorser (endorser must be credit worthy)
      ii. Appeal the decision to the Department of Education
      iii. Accept the not approved loan request, which will allow the school to offer an additional Unsubsidized Loan up to $5,000 to the student borrower (amount to be determined by the school)
2. The application will be sent to the school that was selected in the application for processing