Departments represented: Admissions, Advancement, Architecture, Arts and Sciences, E-Learning, Engineering, Humanities, Library, Marketing, Math and Computer Science, Media Communications

Welcome: Cynthia Simpson, Chair
Introduction of Staff Senate Board members: Cynthia Simpson (Chair), Kate Roy (Vice-Chair), Marilyn Hotaling (Secretary), Bridgett Bailiff, Peggy English, Sherry MacGregor, Tracy McGee, Arthur Michalski, Mark Schmidt, Sandra Wheeler

New Business
- Committee Sign-up
- Hobbies Sign-up for October meeting
- Staff Senate Member-of-the-Month for September: Cathy Phillips, Library

“Helping Troubled Students” -- Special guest lecturers: Harry Butler, Director of Campus Safety, and Dr. La-Toya Gaines, of the Michigan School of Professional Psychology

Harry Butler
- LTU 24-hour emergency phone number: 248-204-3945 or 911; the Safety office is open 24 hours a day
- Urged everyone to sign up for e-emergency messages for cell phones
  - www.ltu.edu/sitemap/Campus Safety/Subscribe to Alert System
- Safe Student and School Program (SSSP) - designed to identify behavior problems before they escalate into a dangerous situation
  - If worried about a situation with a student, contact Dean of Student Affairs (x4100) or e-mail studean@ltu.edu
  - Trust your gut instincts and act on them - don’t rationalize the situation away
  - LTU doesn’t have campus lockdown in emergency situations (only elementary schools do this)
- Emergency Response Plan available through ltu_safety@ltu.edu
- What to do in an “Active Shooter” situation
  - If in no immediate danger, exit building -- get moving, don’t be immobilized
  - If shooter is near, take cover (hide behind something that will stop bullets) or seek concealment (hide behind something so the shooter can’t see you)
  - Don’t “gopher” (pop up to see what is happening)
  - Mute your cell phone so the shooter can’t hear it and be able to locate you
  - Do not attempt to confront the shooter, except as a last resort
  - If confronted by shooter, look for any kind of weapon
- Stay put until the “All Clear” is given
- Call your loved ones on your cell phone to let them know you’re OK
- The Southfield Police have fast response time; also have a SWAT team that visits LTU once a year

Dr. La-Toya Gaines
- Students are under a lot of stress: classwork, competition for grades, family expectations, financial worries, racial and cultural adjustments, safety, feelings of being overwhelmed
- Struggle with identity: relationships, social and sexual identities, vocational worries
- Common mental health issues: depression, anxiety, substance abuse, sleep deprivation, eating disorders, thoughts of suicide
- What to look for: changes in academic performance and attendance, care of his/her physical self, unusual verbal responses, anger, isolation, feelings of persecution, lack of response to empathy from others
- How to help: 3 R’s - “Recognize-Respond-Refer,” express concern, give non-judgmental responses, follow-up with a call, let someone in authority know
- What gets in the way of helping? [From the audience]: faculty often don’t have the time, some might feel it’s not his/her problem, wonder at what point to become involved, “not my student,” fear of getting involved

Joyce Genat, Administrative Assistant in the Dean of Students’ Office: the Dean of Students office (x4100) should be contacted in any situation involving a student, or an e-mail can be sent to studean@ltu.edu.

Counseling services are available on campus with Dr. Jeffrey Betman (x4118), or by appointment through the Dean of Students’ Office (x4100)

Committee members
**Community Outreach:** Bridgett Bailiff, Reka Dobbins, Marilyn Hotaling, Art Michalski, Mark Schmidt, Sandra Wheeler
**Legislative:** Cathy Phillips, Kate Roy, Cynthia Simpson, Gretchen Weiner
**Social:** Brooke Hayes, Art Michalski, Sandra Wheeler
**Staff Recognition/Staff Development:** Star Kimloch, Kate Roy, Cynthia Simpson

Submitted by Marilyn Hotaling, Staff Senate Secretary