



Academic Achievement Center (AAC)

Mission Statement

The Academic Achievement Center supports Lawrence Tech's mission by providing academic assistance to the University's students. We strive to educate, empower, and inspire students to become independent and successful lifelong learners. Fundamental to the AAC's success are its central campus location in the student services building, convenient daytime and evening hours, broad range of academic resources, and highly competent graduate and undergraduate tutors and staff. The center brings together students who might not otherwise interact academically or socially and encourages the formation of learning communities with shared academic goals. It also provides a welcoming environment for individual and group study.

Programs and Services

Pre-courses

Pre-courses are refresher workshops students take before classes start. They are offered free of charge to all of Lawrence Tech. students. The pre-courses offer the students the opportunity to:

- **Review** material that they may have forgotten since their last class so they can hit the ground running;
- **Learn** basic course strategies;
- **Preview** material that they will see in the first few weeks of class; and
- **Meet classmates** and have the option to form study groups for help and support throughout the semester.

Tutoring

This service is available for key courses in architecture and design, chemistry, computer science, engineering, ESL conversation, mathematics, physics, and writing. Tutors include Lawrence Tech. faculty members and exemplary students. Our fall hours are 9AM-8PM Monday-Thursday and 9AM-4PM Friday. Fall tutoring begins Monday, August 30.

Testing Services

Proctored testing is offered for students who are unable to complete exams/quizzes during regularly scheduled class time. To use this service, students contact the AAC at least 24 hours in advance for an appointment time and a Testing Service Request Form (to be completed by the instructor). Instructors can email or bring a copy of the Testing Service Request Form and the test to AAC.

Early Feedback

The AAC collects feedback on the academic progress of first year students for every class around the fifth week of classes. The AAC Coordinator contacts students who are having difficulties and work with them to develop plans for improvement.

Midterm Grades

Midterm grades are mailed to first year students at their permanent addresses at roughly the tenth week of each semester. Grades are also posted on Banner Web, a Lawrence Tech specific Web site. Students

who are having difficulties are contacted and given more help with tutoring, workshops, and advising and improving study habits.

The Writing Center

The center helps Lawrence Tech undergraduate and graduate students become better writers. Writers at any stage in the writing process can work one-on-one with peer and faculty tutors in a constructive process that will empower the student to write well. Whether researching, organizing, brainstorming, drafting, or revising, students will receive support; input and critique that will help them become more confident and effective writers.

Study Skills Workshops

The workshops help students learn basic skills such as listening, note taking, test taking, effective reading of textbooks and literature, research, and time management. Individual study habit consultations help students analyze their own study patterns learning how to improve.

Individual and group study rooms are available to accommodate students' study needs. Group study rooms may be reserved; The AAC also provides computers for student use.

2010-2011 Academic Year Initiatives

1. AAC AskOnline – Online tutoring services
2. Online Test Proctoring
3. Midterm Exam Reviews
4. Final Exam Reviews