

A One Page Guide to your Four Lawrence Tech User IDs and Passwords

	Computer / Laptop	Email	BannerWeb	Blackboard
Purpose	Login to campus computers and laptops	Log into Lawrence Tech provided email account at Webmail powered by Google	Enter grades, register for classes, record sick leave and vacation hours, etc.	Web based instructional teaching tool. Post assignments, manage discussion boards, share class information
User ID format	First name initial followed by up to 8 characters of last name with number suffixes to resolve conflicts.	First name initial followed by up to 8 characters of last name with number suffixes to resolve conflicts. Find your email address in BannerWeb	First name initial followed by up to 8 characters of last name with number suffixes to resolve conflicts. Or Nine-digit Banner number. Example: 000682985	First name initial followed by up to 8 characters of last name with number suffixes to resolve conflicts.
Initial password format	Password is birth date in MMDDYYYY format	Password is birth date in MMDDYYYY format	PIN is birth date in MMDDYY format	Password is birth date in MMDDYYYY format
Change of password required on first login?	Yes	Yes	Yes	No
Does password expire?	Password expires every 90 days	No	No	No
How do I change password?	Click <Ctrl><Alt><Delete> and click the Change Password... button when on campus only	Log into Webmail, click on Settings, Accounts, Change Password, or contact the Help Desk at 248-204-2330	Login to BannerWeb, click the 'Personal Information' link, and click on the 'Change PIN' link.	Login to Blackboard and click on the 'Personal Information' link located on the left side of the screen.
What if I forget my password?	Contact the Help Desk at 248-204-2330, helpdesk@ltu.edu	Contact the Help Desk at 248-204-2330, helpdesk@ltu.edu	Use the 'Forgot PIN' button on the login screen, or contact the Help Desk at 248-204-2330, helpdesk@ltu.edu	Use the 'Forgot your password?' link on the login screen, or contact the Help Desk at 248-204-2330, helpdesk@ltu.edu
What is the URL?		email.ltu.edu	Login">https://bnras1p.ltu.edu/pls/banner_pprds/twbkwbis.P_WWW>Login	my.ltu.edu