

Staff Senate Meeting Minutes Tuesday, November 15, 2005

Departments Represented:

Architecture, Arts & Sciences, Career Services, EDCC, Electrical & Computer Engineering, Engineering Dean, Humanities, ITSDO, Library, Math & Computer Science, Mechanical Engineering, Natural Sciences, President, Registrar, Safety Services, Student Activities, Student Affairs, University Advancement, VITRC

Brian asked everyone to review to minutes. Minutes were approved.

Marilyn Hotaling gave an update on the Annual Giving Tree:

- Sponsored by LTU & Southfield Goodfellows
- Donate checks or cash (will be used for buying gifts)
- Drop off at the Library
- Contact Martha Thompson x2518 if you would like to know gift ideas

Bill Drummond from VITRC gave a brief demonstration on the streaming media services available on campus. If there is media you would like to have formatted into streaming media for a presentation, class etc., contact him or the Veraldi Instructional Technology Resource Center and they will assist you.

Kevin Finn introduced Amanda Bush who is the new student employment coordinator, and he gave a short presentation on the new service MonsterTRAK Career Services uses to post students' resumes and educational backgrounds.

- Monstertrak.com is for college use, paid for by the University.
- Job descriptions are saved forever on Monster Track
 - Adv. – No need to rewrite resumes
 - Use Federal work-study money to pay for.
- Students can submit their resumes online, and
 - Pick interview times (improvement from before)

Kevin and his team are looking at developing uniform student wages on campus. Hoping by Summer 2006 they (Career Services) will have recommendations. If you have to let a student go, send them back to Career Services. So they can reevaluate and see what went wrong and work with the student.

- Work-study students also work off campus. –Tutoring, etc.
 - 25% from the department's budget
 - 75% from work study funds
 - Deb Kollenberg will contact departments if their WS budgets are up.

Students have to be full-time status to work on campus, except in summer. Co-op and internships are great to have while students are still in school because employers look for experience.

Bill Wachob gave a presentation on the updates and new services his department has or will be implementing soon:

- Who are we?
 - It Service Delivery (aka IT services)
 - Help Desk Charlene Lilla
 - All Triage problems x2330
 - Assessment MGT & Planning
 - EDCC – Mark Hoedeman

- Daily Operations, Network, Telephones
 - Applications Support – Bill Wachob
 - Banner Reporting
 - University DBA Keith Goodchild
- Where do we work?
 - EDCC S115, S109
 - MPC Student Computing Center – Lower Level, Taubman Center
- Email Phishing, Spoofing
 - Much higher activity is being observed
 - Relatively new to the EDCC: Someone uses your email and poses as you sending the message. There's not much they can do about it right now.
 - They have in place Spam Assassin and Sophos
- Telephone Services
 - Changing service over to Sprint
 - Caller ID will be available
 - Less money
 - Local & long distance is toll free
 - Voice Over IP
 - Added to the system
 - Taubman Student Services Center will have VOIP
 - It will be a phased introduction
 - On the Horizon
 - Upgrades to voicemail
 - New ACD tree
- What's Next?
 - Changing all wireless access points to the next generation – coming out next summer.
 - Extend VOIP to the entire campus over the next 3 years
 - Focus on Business Continuity /Disaster Recovery
 - IT Strategic Plan
 - New campus computing initiatives.
 - New web-based service request to support U Serving You initiatives

If you experience a bad service call let Bill or Charlene know. If you send an email to LITLINK for service, you should get a response within one hour.

Alan McLaughlin gave a brief presentation on the current student clubs and activities on campus.

FAQ

- Is there a campus life? Yes, but students do not take advantages of everything going on.
- Will we get a pool? This has been discussed, but they probably won't be breaking ground for another few years.
- Are we going to have varsity games again? Alan has done some research, and is still doing more. There is a chance, and the alumni who remember the days when we had them would want to contribute to it again.
 - Planning to have a men's and women's "something", not sure yet what it will be.
- Is the staff membership worth \$100? Yes!

Finally, in regards to campus communication (posting of signs, fliers, etc):

- There has to be well-defined locations
- Looking for compromises
- Send any suggestions you may have to Alan at alan@ltu.edu.

Linda Wareck presented the **Staff Member of the Month** award:

- **November - Paula Nranian, VITRC.** Paula began her service to the university in the College of Management, and she then moved to the College of Engineering Dean's office as the Administrative Assistant. Paula recently was promoted to an Instructional Technology Specialist position in VITRC. Her dedication to faculty, staff and students has been demonstrated in the university community for over 10 years. The professional and pleasant style Paula brings daily, working with colleagues, shows her commitment to LTU.

Sallie Ilg of the College of Architecture won the raffle for two free pies!

Meeting adjourned 13:33