



**ACADEMIC ADVISOR'S RECOMMENDATION LETTER
FOR EXTENSION OF STAY/PROGRAM**

Date

TO WHOM IT MAY CONCERN:

This is to certify that _____, Banner ID # _____, SEVIS ID # (if known) _____ is a student in good standing at Lawrence Technological University. He/She is currently studying on an F-1/J-1 visa (circle one; J-1 visa students require additional documentation.) He/She made normal progress toward completing a Bachelor's/Master's/Doctorate degree (circle appropriate degree level) in _____ (major area of study). However, he/she is unable to complete all requirements for the degree by the Fall/Spring/Summer semester (circle one) of _____ (year) and is requesting an extension until the end of the Fall/Spring/Summer semester (circle one) of _____ (year). As his/her academic advisor, I concur with this extension.

Signature

Name (printed) of Academic Advisor

Please provide specific reason why the student could NOT complete degree on time and requires an extension.

