

HOUSING APPLICATION AND CONTRACT CANCELLATION REQUEST



 FIRST NAME

LAST NAME

MI

 STUDENT ID NUMBER (IF KNOWN)

CAMPUS ADDRESS

 TELEPHONE

EMAIL

Cancelling for semester (check all that apply):

- Fall
 Spring
 Summer

For the Year _____

I want to cancel my meal plan(s) Yes No

The reason for my request is:

- Graduating
 Withdrawing from/not attending Lawrence Tech
 Canceling prior to first day of classes

If you check one of the above reasons, the information will be verified with Enrollment Services.

Please send supporting documentation to the Office of University Housing if your reason is one of the following (please check all that apply):

- Student internship outside the metro Detroit area
 Marriage
 Medical
 Financial

Housing Application and Contract Cancellation Request Certification

I acknowledge that by typing my name on the line below, I am providing my e-signature certifying that I am requesting to cancel my Housing Application and Contract with Lawrence Technological University. I understand that it is my responsibility to send this form and all necessary documentation to the Office of University Housing before my request can be reviewed. I understand that if my request is approved, I may be charged a Housing Cancellation Fee as stated in the Housing Application and Contract. For current students withdrawing or graduating from Lawrence Tech, the Housing Application and Contract Fee will be waived.

 STUDENT E-SIGNATURE

DATE

I acknowledge that by typing my name on the line below, I am providing my e-signature certifying that I agree to accept full responsibility for all debts to the University incurred by this applicant, who is a minor (less than 18 years of age).

 PARENT OR GUARDIAN E-SIGNATURE

DATE