



# The AAC Review

## Fall Academic Skills Workshops

AAC workshops help students develop the skills necessary to academic success. Workshops are open to all students, and are led by Lawrence Tech faculty, staff, or senior undergraduate students.

Students are encouraged to attend any and all workshops that fit their needs. Registration is not required - students can just drop in!

Workshops will be held in the AAC from 12:30—1:30 p.m. on Tuesdays and Wednesdays throughout the semester

### Workshop topics:

#### Academic Integrity

Responsibility in Scholarship  
Ethics, Standards and Expectations  
Plagiarism, Research and Citations  
Fabrication and Cheating

#### Time Management

Budgeting time  
Plan you plan: setting priorities  
Make a schedule and stick to it  
How/when to say no

### Did You Know?

The AAC offers tutoring in foreign languages:

#### German

Thursdays 2:00—5:00 p.m.

#### Arabic

Tuesdays 2:00—3:00 p.m.

Fridays 12:30—1:30 p.m.

#### Spanish

Mondays 7:00—8:00 p.m.

Tuesdays 11:45 a.m. —1:45 p.m.

Wednesdays 7:00—8:00 p.m.

Thursdays 7:00—8:00 p.m.

#### Effective Written Communication

Understanding Research  
Using Internet Resources  
Topic and Task: How to start writing  
Draft your craft: Outlining tips

#### Study Skills

Information retention skills  
Note-taking and Active Listening  
Forming Study Groups and Using  
Campus Resources

#### Pass or Fail: Test-taking Tools

Cram, Scam, Scram—or Study!  
Exam prep and review  
Brain Buckets: What, When, Where,  
and How to Study

#### Finding the Right Path

Career Services  
Mentors and Advisors  
Planning and Scheduling

Individual consultations or make-up workshops can be scheduled for students who miss the scheduled workshops. Check the AAC website or contact the AAC for more information!



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Have feedback or suggestions?  
Get in touch!  
[aac@ltu.edu](mailto:aac@ltu.edu)  
**248-204-4120**  
[www.ltu.edu/aac](http://www.ltu.edu/aac)

The AAC is on Facebook!



Search for **Academic Achievement Center** and "friend" us today!

## Welcome New AAC Tutors and Staff!



**Anthony Biberston** lives in Port Huron with his wife and three children. He earned his Associates degree at St. Clair County Community College (SC4) in Port Huron before transferring to LTU. He is currently a senior in the architecture program and will be tutoring in a variety of the aspects of the program including Revit, Structures 1 and 2 and Building Systems 1. When he isn't working, tutoring or driving, he enjoys hanging out with his kids, playing video games, painting, music, playing video games, debating the value of a good towel with strangers, reading and playing video games.



**Levente (Levi) Dojcsak** is a physics and math major at Lawrence Tech, and was hired as a math and physics tutor at the AAC in August 2009. Levi is currently Vice President of the Society of Physics Students, is an Honors student, is on the Lawrence Tech Dean's List, and is the recipient of a Lawrence Tech academic scholarship. Levi was born in Hungary and is fluent in Hungarian, and in his spare time likes to comb the internet for potential desktop images of dragons.



**Paul Downen** is from Berkley, Michigan and joined the AAC as a MCS and EE tutor in the fall 2009 semester. He is senior at LTU majoring in Computer Science, Mathematics, and Computer Engineering, and will graduate spring 2010. Paul has researched in computer science at Harvey Mudd College in California and also worked as a computer engineer for industrial applications. He is a member of the Lawrence Tech math club, and has interests in programming languages, music, games, and an array of geeky things.



**Victoria Walker** joined the AAC staff during summer 2009 as a workshop facilitator. Victoria grew up in a large family in Detroit, Michigan, and now resides in Southfield. She is a junior at Lawrence Tech studying architecture. Victoria's hobbies and interests include singing, reading, horseback riding, classic cars (especially the Ford Mustang) and spending time with her daughter Jayda .



**Andrew Smith** joined the AAC staff in August 2009 as a math and writing tutor. He is a sophomore majoring in computer science. Originally from Toledo, Ohio, Andrew has lived in many other places, including North and South Carolina, Maryland, California, and Okinawa, Japan, while serving with the United States Marine Corps. Andrew is a member of Blue Devil Development, the Lawrence Tech video game design club, and has a passion for creating games. Andrew's other interests include reading, movies, military history, and keeping his cat happy.



**Deanna Hewitt** is a sophomore majoring in Architecture. Dee joined the AAC staff in August 2009 as an architecture tutor. She will be tutoring Revit, AutoCad, Photoshop, Illustrator, and other software programs used in the College of Architecture. Dee is involved with Lawrence Tech's SPAM (Students Planning Events Monthly). In her free time, Dee likes to go shopping and hang out with friends, or play sports such as softball, racquetball, and tennis.



**Karam Naeem** is a graduate student in Mechanical Engineering, working toward his PhD in the field. He joined the AAC staff as a math and engineering tutor in August 2009. Karam has a Bachelor's degree and a Master's degree in mechanical engineering, both from the University of Technology in Baghdad, Iraq. Karam is interested in renewable energy and green building technology, as well as hybrid automotive technology.

**Caleb Fletcher** is a graduate student in the architecture program at Lawrence Tech. He holds an undergraduate degree in criminal justice and worked in the field for about 8 years before returning to school. Caleb is originally from Utah but has lived in Washington State and Louisiana as well. Caleb lived in Louisiana the longest, so that is where he usually tells people he's from. Caleb's hobbies include entertaining his beautiful son and hanging out with his super smart wife. Caleb joined the AAC in September 2009 as an architecture tutor.



**Megan Hollowell** joined the AAC as a Spanish tutor in fall 2009. She enjoys reading, scrap booking, and doing crafts and puzzles, as well as playing with her dog, Daisy, who is a Silky Terrier. Megan is a member of the Spanish Club and the Society of University Leaders (SOUL) here at LTU. Additionally, she volunteers for different organizations and likes trying to make a difference in the world. Megan believes that helping others and getting a good education are extremely important, and that being involved with school and showing school spirit is extremely important.



**Gania Kandalaff** joined the AAC staff in July 2009 after having worked as a student assistant at Lawrence Tech for the WPE Director and the HSSC department. Gania is from Farmington Hills, Michigan, where she still lives. She is a senior, dual-majoring in architecture and interior architecture. Gania enjoys photography, music, and travel, as well as sunsets and long walks on the beach. Her favorite color is blue.



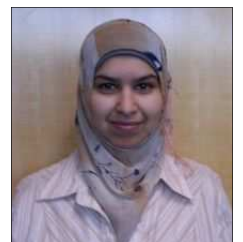
**Bruce Culver** is an architecture and writing tutor who started at the AAC in June 2009. He is a senior majoring in architecture, and previously attended California Polytechnic University. Bruce has interned at the Van Tine/Guthrie Studio of Architecture in Northville, where he performed a variety of functions. Bruce is from Troy, Michigan, and enjoys many kinds of activities in his spare time, including tennis, golf, snow skiing, photography, salsa dancing, and church.



**Sterling Russell** earned her BA in English and MA in Guidance and Counseling from the University of Michigan. She also holds an Education Specialist degree from Wayne State University. She began teaching in 1971 at Huron High School in Ann Arbor and taught there for 4 years. Mrs. Russell left there to teach English and math for a year in Mwanza, Tanzania, East Africa. Upon return to the states, she became the director of Guidance and Counseling at St. Martin De Porres High School in Detroit. In 1989, Mrs. Russell became the assistant principal of Birney Middle School in Southfield. In 2004, she became that school's principal, retiring in 2007 after 18 years with the district. Professor Russell joined the AAC staff in August 2009 as a workshop facilitator and study skills consultant, and she also teaches University Studies Seminar at Lawrence Tech.



**Anhar Alhathami** is junior majoring in Media Communication. Anhar joined the AAC during fall semester 2009 as an Arabic tutor and instructor. Anhar is from Dearborn, Michigan, where she still lives. She enjoys photography and writing short stories and poems. In her free time, Anhar likes to go shopping and hang out with friends and family.



## Accommodating Students with Disabilities at the AAC

Providing services to students with disabilities is federally mandated through Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act (ADA). Any recipient of federal funding must be in compliance with these laws.

The AAC coordinates with the LTU Disability Services Office to assist students with disabilities and enable equal access to university services. Students authorized for exam accommodations have three exam options: take exams with the class; take exams with appropriate accommodations arranged by the instructor; or, take exams at the AAC.

If an exam requiring accommodations is to be proctored at the AAC, we require at least 48 hours notice by the student so that we can schedule accordingly.

Faculty can find the *Testing Services Request Form for Accommodations* on the AAC website under "Testing" or by contacting the AAC at [aac@ltu.edu](mailto:aac@ltu.edu) or 248-204-4120.



## AAC Writing Center Services

The AAC Writing Center is a campus facility located inside the AAC where Lawrence Tech students can find support and assistance with their writing needs. The Writing Center's purpose is to provide students with feedback on the writing process and on their written work. Our mission is to help Lawrence Tech students become more confident and effective writers.

Writing tutoring is offered on a drop-in basis during open hours Monday through Friday. At the Center, students will find competent, friendly, free help with their writing. Peer tutors are trained graduate and undergraduate students from across the disciplines who help students at any stage of the writing process from brainstorming a topic to revising the final version of a paper.

The Center is a collaboration between the AAC, the writing program in the Humanities, Social Sciences, and Communication (HSSC) department, Writing Proficiency Programs (WPE), and the English as a Second Language (ESL) program.

In addition to tutoring, the Center maintains a library of reference books, handbooks, course textbooks, and other materials helpful to writers. The Center houses free weekly writing practice and preparatory workshops for the WPE, and is also the location for language tutoring and instruction at the AAC.

Students, faculty, and staff can check the AAC Writing Center website for resources and information on a variety of topics, including avoiding academic dishonesty, proper citation of sources, evaluating internet resources, and much more.

## New ID Card Swipe System Tracks Student Use of AAC

The AAC has implemented an ID card swipe system at the front desk to capture data about who is using the space and why. Students swipe their Lawrence Tech ID cards upon entry at the AAC, then select from a menu the purpose of the visit: tutoring, self-study, group study, workshop, testing, or other. Data captured from this new system will be instrumental to providing a clearer picture of the role of the AAC in Lawrence Tech students' academic endeavors.

**The AAC supports Lawrence Tech's mission by providing academic assistance to the University's students. We strive to educate, empower, and inspire students to become independent and successful lifelong learners.**