

Application Instructions

- Please print legibly or type. Return the application with a \$200 housing application and contract fee to the Office of University Housing. Make checks payable to: Lawrence Technological University.
- It is important that the student completes the application, not the parent or guardian.
- Lawrence Tech reserves the right to assign or deny housing at its sole discretion.
- Please visit www.ltu.edu/housing for current summer housing rates.

1. Room preferences

- Please indicate your first and second choice.
- Every effort is made to accommodate your preferences. If your preferences cannot be met, you will be placed according to availability.
- Single rooms will not be offered unless there is a medical necessity. All requests for a single room require medical documentation.

2. Disabilities

- If you have a disability and require accommodations for housing, please contact the Office of University Housing and request the *Housing Accommodations Request* form.

3. Length of stay

- Specify how long you wish to live in University housing.

4. Roommate preference

- If you know of a student with whom you would like to share a room, write their name in the allotted space. The request must be mutual; the student must want to live with you as well.
- University Housing will not honor any roommate request that may discriminate against another student.

5. Smoke-free housing

- All residence halls are smoke free.
- If you do smoke, you will be matched up with other students who smoke.

6. Housing Roommate Survey

- To help University Housing choose a roommate on your behalf, answer the questions honestly, as they apply to you currently.

Contract Terms and Conditions

Highlights

1. A \$200 housing application and contract fee is required.
2. Cancellation dates and fees are in effect regardless of when you apply.
3. Application is for the summer session only.
4. There is no trial period or temporary housing available.
5. The contract is not a lease and cannot be terminated at will.
6. You may request to cancel the contract; however, the request is not a guarantee. If the request is approved, you will be billed a forfeiture fee.
7. When you sign the application and contract, you acknowledge that:
 - You have read and understood the entire application and contract.
 - You agree to the entire application and contract.
 - Do not provide your electronic signature if you do not understand or agree with any of the statements on the application and contract or the *Guidelines for University Living*.
 - If you need clarification or translation, contact the Office of University Housing at 248.204.3940 or Office of the Dean of Students at 248.204.4100.